

# L.R.C.C.C.

## CONSTITUTION AND BYLAWS

Adopted 23-Oct-2011  
Ammended 28-Apr-2014

### **Article 1. TITLE**

The Club shall be called the Lakehead Radio Control Car Club, hereafter to be referred to as "the Club" and shall be affiliated to and or become a Member Club of any association it is obliged to or as determined by the Club's Executive.

### **Article 2. PURPOSE**

The purpose of the Club shall be:

- 2.1. To co-ordinate and administratively control all facets of Radio Control On and Off Road Car Racing of the Club and its facilities.
- 2.2. To foster and promote safe and responsible radio control car racing at all levels, providing opportunities for recreation and competition.
- 2.3. To promote a feeling of fellowship and exchange of information and help among people interested in radio controlled car racing
- 2.4. To encourage and assist activities designed to foster good relations between the public and the club.
- 2.5. To work with governing bodies and other clubs to further promote the sport of Radio Control Car Racing and achievement at the highest levels possible.

### **Article 3. MEMBERSHIP**

- 3.1. Membership of the Club shall be open to all persons regardless of race, color, creed, national origin, gender, sexual orientation, age or disability who complete a membership application form and pay the relevant membership fee as determined by the Annual General Meeting of the Club Members.
- 3.2. By agreeing to abide by the rules and regulations as set out by the Club.
- 3.3. There shall be 2 classes of membership available. These are:
  - 3.3.1. Single Membership
  - 3.3.2. Family Membership (to a maximum of 4 family members)

Family is defined as any combination of up to two adults and/or up to 4 children under the age of 18 living under the same household (Maximum of 4 members under a family membership, additional members will be charged ½ of the single membership fee)

Family members covered under a family membership are to be named at the beginning of the season, additional members can be added mid season to a maximum of 4.

- 3.4. Membership cannot be transferred or transmitted to another person or persons.
- 3.5. The liability of a member to contribute towards the payment of the debts and liabilities or the costs, charges and expenses of the winding up of the club is limited to the amount (if any) of the member's unpaid membership dues or race fees.
- 3.6. The Officers of the club, by means of a majority vote of the officers, shall have the power to revoke or suspend membership for any of the following reasons, including, but not limited to:
  - 3.6.1. Non-Payment of Dues: Membership shall be terminated for non-payment of dues. A member dropped solely for non-payment of dues may be reinstated automatically upon payment of dues.
  - 3.6.2. Conduct likely to bring discredit to the good name of the Club.
  - 3.6.3. Acting in an unseemly manner at any meeting or function of the Club.
  - 3.6.4. A person whose membership has been revoked or suspended will not be permitted to participate in any Club organised event until either the membership is re-applied for or the suspended period comes to an end.
  - 3.6.5. A person whose membership has been revoked shall cease to be a member of the Club and shall not be eligible to regain membership without the express permission of the Officers of the Club.
  - 3.6.6. All membership fee's are non refundable.

NOTE: A member may retain his/her membership at another club without penalty or restriction.

#### **Article 4. OFFICERS**

- 4.1. Board of Directors: the management of the affairs of the Club shall be vested in the Board of Directors who shall have the authority to establish and administer its policies. Official decisions may be made by a simple majority mail or email vote or by a quorum at a Board of Directors meeting. A quorum shall consist of at least 50% of the current Board members. Official decisions shall be consistent with the stated purposes and objectives of the Club as set forth in its Constitution and, where those purposes and objectives are not specified, vested in the sound discretion of the Board of Directors.
- 4.2. All elected officers must be members of the Club in good standing.
- 4.3. The Board of Directors and Officers of the Club shall be:
  - A. President
  - B. Vice-president
  - C. Secretary
  - D. Treasurer
  - E. Race Director
  - F. Senior Advisor
  - G. Director at Large (2 positions)
- 4.4. The officers shall be elected by a majority of the voting membership of the organization in annual elections. Elections will be held at the annual general meeting of the Club. Nominations for officer positions shall be made by a

committee appointed beforehand for that purpose, or by individual members following the report of the Nominating Committee.

4.5. The term of office for the officers will be 12 months.

4.6. Vacancies of office shall be filled by appointment of the remaining members of the Board of Directors after the vacancy occurs. Such appointee to serve until the end of the term for which his predecessor was elected.

## **Article 5. DUTIES OF OFFICERS**

5.1. Official Duties of Officers:

- A. President: The President shall preside at Club and Board meetings and shall act as spokesman for the Club in all matters pertaining to it. The President shall handle all correspondence pertaining to Club activities and will be the Club's official contact person. The president is an ex officio member of all committees.
- B. Vice-president: The Vice-president shall act for the President or other officers when they are unavailable.
- C. The Secretary shall record the minutes at Club meetings.
- D. Treasurer: The Treasurer shall collect all moneys due and shall keep a record of moneys received and moneys disbursed. All disbursements shall be made by cheque.
- E. Race Director: The Race Director shall be to Co-ordinate race events / facility maintenance etc. The Race Director shall delegate tasks as necessary to the membership to ensure the timely execution of race day or maintenance tasks. The Race Director is responsible for running a fair and non biased race. The Race Director makes the final call on all issues related to the running of the races and track maintenance or changes.
- F. Senior Advisor: The Senior Advisor shall aid the Club in any manner possible in regard to Club organization, meetings and activities of all kinds, and shall counsel the Officers and members.
- G. Directors at Large: Participate in regular board meetings of the club and shall aid the Club in any manner possible in regard to Club organization, meetings and activities of all kinds.

## **Article 6 - COMMITTEES**

6.1. The Board of Directors may authorize the formation of such committees as from time to time it considers necessary.

6.2. The Board of Directors shall appoint the chairpersons of all committees from the Directorate. The Board of Directors may appoint the members of the committees or leave the chairperson to choose his committee from the general members.

- 6.3. The Board of Directors may make such rules and regulations as it deems necessary to govern such committees.
- 6.4. All committees shall be directly responsible to the Board of Directors, and shall submit written reports of their findings and recommendations to the Board of Directors. These reports shall not be publicized until approved by the Board of Directors, except when the Committee has been invested with specific power to act without further consultation with the Board of Directors.
- 6.5. When standing committee's exist, all business affecting that committee must be submitted to it for consideration, and no action by the Board of Directors shall be taken until the committee has been notified and given an opportunity to submit a report on its findings and recommendations.

## **Article 7. MEETINGS**

- 7.1. Robert's Rules of Order shall be used for conducting of club meetings
- 7.2. The Annual General Meeting of the Club shall be held not later than the end of the 11th month after the election of the Officers referred to in Article 4 which date shall be regarded as the start of the annual year. Fourteen (14) days notice shall be given to Members of the Annual General Meeting by posting the notice on the Club notice board. Members must advise the Secretary in writing of any business to be moved at the Annual General Meeting at least seven (7) days before a meeting. The Secretary shall give notice of the agenda for the meeting to Members not less than three (3) days before the meeting.
- 7.3. The business of the Annual General Meeting shall be to:
  - 7.3.1. Confirm the minutes of the previous Annual General Meeting and any other General Meetings.
  - 7.3.2. Receive the financial accounts
  - 7.3.3. Receive the annual report of the Secretary.
  - 7.3.4. Elect the Officers of the Club
  - 7.3.5. Fix Club membership rates and race fees.
  - 7.3.6. Transact such other business received in writing by the Secretary from Members not less than (7) days prior to the meeting and included on the agenda.
  - 7.3.7. Transact other business
- 7.4. Regular board meetings will be held at any convenient time during the racing season, and as required prior to season start to prepare for the new season.
- 7.5. General or Special meetings may be called by the President or upon request in writing of any three members in good standing.
- 7.6. All members shall be notified of a General or Special meeting at least seven (7) days before the time of the special meeting by posting the notice on the Club notice board.
- 7.7. A quorum for a regular board meeting shall consist of a majority of the officers of the Club.

- 7.8. A quorum for a Special or General meeting of the club shall consist of one-fourth of the membership and no less than a majority of the officers of the Club.
- 7.9. Decisions made at a Special or General meeting shall be by a simple majority of votes from those Members in good standing attending the meeting. In the event of equal votes, the President shall be entitled to an additional casting vote or alternatively in his/her discretion he/she may direct a written poll.

## **Article 8. FUNDING**

- 8.1. The income and property of the Club where so ever derived, shall be applied solely towards the promotion of it's objectives as set forth in this Constitution, and no portion thereof shall be paid or transferred directly or indirectly by way of dividend, bonus, or otherwise howsoever to it's members, provided that nothing herein shall prevent the payment in good faith of remuneration to any officer or servant of the Club for services actually rendered in the Club.
- 8.2. All finances shall be handled in by the Treasure, with expenditure requiring counter signing by one other of the office bearers.
- 8.3. All moneys disbursed in excess of \$100 must be approved by a majority of the Board of Directors or by a majority vote at a regularly scheduled meeting.
- 8.4. Individual board Members may approve of disbursements of \$100 or less.
- 8.5. The Club may be dissolved or wound up by a resolution of a General or Special Meeting called for such purpose. If upon the dissolution or winding up of the Club, there remains, after the satisfaction of all it's debts and liabilities, any property whatsoever, the same **shall not** be paid to, or distributed among the members of the Club, but shall be transferred to some other club or institution having objects similar, wholly or in part, to the objects of this Club, and which shall prohibit the distribution of it's or their income and property among it's or their members, or to some charitable object or objects, which Club, institution or object shall be determined by the members of this Club at or before the time of dissolution or winding up.

## **Article 9. AMENDMENTS**

- 9.1. Proposed amendments to this constitution or the by-laws of the constitution shall be presented no less than 30 days prior to being discussed and voted upon.
- 9.2. Have been properly presented, amendments may be adopted by two-thirds of the voting members at a regular meeting.
- 9.3. Amendments shall go into effect seven days following adoption.